

name of project/show _____	name and contact of producer _____	name and contact of cinematographer _____
length of the project (HH:MM:SS:FF) _____	name and contact of director _____	name and contact of dailies colorist or DIT _____
total size of sended data (T.GB.MB.KB) _____	name and contact of editor _____	name and contact of VFX Supervisor _____

SDR Master Setting _____ delivery resolution _____ show aspect ration (each device) _____ delivery framerate _____ delivery codec _____ delivery gamut _____ delivery gamma <input type="checkbox"/> ARD / ZDF / Arte conformity	HDR Master Setting _____ delivery resolution _____ show aspect ration (each device) _____ delivery framerate _____ delivery codec _____ delivery gamut _____ delivery gamma <input type="checkbox"/> ARD / ZDF / Arte conformity <input type="checkbox"/> Netflix / Disney conformity
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_____ date of final approval (DD:MM:YYYY)
_____ date of master delivery (DD:MM:YYYY)
_____ date of harddrive delivery (DD:MM:YYYY)
_____ delivery adress for harddrive

User: _____ cloud share login
Psw: _____
Path: _____

Harddrive Checklist

- named and labeled by project name
- drive format **exFAT** or Mac OS Extended
- >250mb/s** writing speed
- picturelock timeline (xml or edl)
- NLE project file (prproj or drp) **on request**
- camera media
- sound media (incl. final mix in waveform)
- VFX media (mov with alpha)
- graphics (png or svg)
- digital Intermediate of the timeline (mov)
- preview of the picturelock in 720p (mov)
- used LUT/ShowLook (cube or drx)
- used framelines (xml)
- reference moods (png or jpg)
- look reference taken on set (png or jpg)
- all fonts used in edit (ttf)
- open subtitles document (srt)
- all production information (pdf)

A Camera (type: _____ , notes: _____)
_____ recorded aspect ratio
_____ recorded resolution
_____ recorded framerate
_____ recorded codec
_____ recorded gamut
_____ recorded gamma
_____ recorded processing like Alexa35 Filmlooks
B Camera (type: _____ , notes: _____)
_____ recorded aspect ratio
_____ recorded resolution
_____ recorded framerate
_____ recorded codec
_____ recorded gamut
_____ recorded gamma
_____ recorded processing like Alexa35 Filmlooks
C Camera (type: _____ , notes: _____)
_____ recorded aspect ratio
_____ recorded resolution
_____ recorded framerate
_____ recorded codec
_____ recorded gamut
_____ recorded gamma
_____ recorded processing like Alexa35 Filmlooks

VFX Composition information

note of VFX Composition

note of LUT/ShowLook use

note of resizing during edit

note of stabilisation during edit

additional information

stills requested (HH:MM:SS:FF)

Still_01	_____	_____	_____	_____
Still_02	_____	_____	_____	_____
Still_03	_____	_____	_____	_____
Still_04	_____	_____	_____	_____
Still_05	_____	_____	_____	_____
Still_06	_____	_____	_____	_____
Still_07	_____	_____	_____	_____
Still_08	_____	_____	_____	_____
Still_09	_____	_____	_____	_____
Still_10	_____	_____	_____	_____

documents attached (pdf)

- onset report **by request**
- QC report of used clips
- color grading notes (by timecode)
- information for resizing (by clip)
- information for stabilisation (by clip)